

EXHIBIT A

Agency Name

Agency Name	B & W copies per month	Color copies per month	Hrs. Daily	Users/ Copier	Minimum CPM Req.	ON BOARD PAPER SUPPLIES MINIMUM PAPER CAPACITY			Bypass*	Reduction/ Enlargment	Automatic Duplexing	RADF	Electronic Sorting	Minimum Single Position Stapler	Multi Position Stapler & 3-Hole Punch	Photo Mode	Multi Weight	User Code Capability	Book Copying	Copy Stand	Color	Elect. Mail Boxes	Walk-up Fax	Scanner	Network Printer
						8 1/2" X 11"	8 1/2" X 14"	11" X 17"																	
GROUP 1																									
AUTO TITLE	850		8	5	20	250	250			x	x	x	x			x	x	x	x	x			x		
AUTO TITLE	650		8	4	20	250	250			x	x	x	x			x	x	x	x	x					
CHILDREN SVS - COURT LIAISON	1,400		8	8	20	250	250			x	x	x								x					
CHILDREN SVS - DOWNSTAIRS	800		8	10	20	250	250			x	x	x								x					
CLERK OF COURTS	2,500		8	5	20	500			x		x		x							x					
CORONER	1,000		8	4	20	250	250		x	x	x	x			x					x			x	x	x
DOG POUND	1,500		8	8	20	250	250			x	x	x			x				x	x			x		x
ENGINEER - GARAGE	700		8	4	20	250	250			x	x	x	x				x		x	x					
ENGINEER - TAX MAP	1,500		8	4	20	250	250	250		x	x	x		x					x	x			x	x	
GORMAN NATURE CENTER	400		8	3	20	250	250			x	x												x		x
HEALTH DEPT - CLINIC 2 DESKTOP	4,000		10	6	20	500					x												x		x
HEALTH DEPT - VITAL STATISTICS	1,000		8	3	20	500	250		x	x	x	x	x		x	x	x	x	x	x			x	x	x
JOB & FAMILY - SIU	1,700		8	20	20	250	250		x	x	x	x		x						x					
JOB & FAMILY - PEIKER'S UNIT	3,000		8	20	20	250	250		x	x	x	x		x											
RISK MGMT	1,500		8	2	20	250	250	250	x	x	x	x	x		x				x	x			x	x	x
SHERIFF DEPT - CRIME LAB	2,400	600	8	5	20	250	250		x	x	x	x		x					x	x	x		x	x	x
SHERIFF DEPT - DET. BUREAU	2,800	700	24	9	20	250	250		x	x	x	x		x					x	x	x		x	x	x
SHERIFF DEPT - ROAD PATROL	1,800	400	24	20	20	250	250		x	x	x	x		x					x	x	x		x	x	x
TRANSIT BOARD	800		8	4	20	250	250			x	x	x	x		x		x		x	x					
TREASURER	800	300	8	7	20	250	250			x	x	x	x				x		x	x	x		x		x
WASTE WATER DIVISION	850		8	7	20	250	250			x	x	x							x	x			x	x	x
GROUP 2																									
ADULT PROBATION - DRUG CRT	3,700		8	7	25	500	250	250	x	x	x	x	x	x		x	x		x	x			x	x	x
BUILDING CODES	2,500		8	9	25	500	500	500	x	x	x	x	x	x		x		x	x	x			x	x	x
CSEA - ADMINISTRATION	3,300		8	10	25	2,000			x	x	x	x		x					x	x					
CENTRAL SERVICES	3,000		8	3	25	2,000	250	250	x	x	x	x	x		x				x	x			x	x	x
COMMISSIONERS	5,000		8	6	25	500	250		x	x	x	x	x						x	x			x	x	x
COMMUNITY ALTERNATIVE CTR	2,000		24	20	25	1,000	500	500	x	x	x	x	x		x	x	x		x	x			x		x
DAYSRING	3,300		8	10	25	500	500			x	x	x	x		x	x			x	x			x	x	x
EMERGENCY MANAGEMENT	4,500		24	3	25	1,500	500	50		x	x	x		x											x
JOB & FAMILY - BRYANT	4,400		8	20	25	1,500	500		x	x	x	x	x			x			x	x					
JOB & FAMILY - J WATSON	3,700		8	20	25	1,500	500		x	x	x	x		x		x			x	x					
JOB & FAMILY - MABE	6,300		8	8	25	1,500	500		x	x	x	x		x						x					
JOB & FAMILY - MILKS	4,400		8	20	25	1,500	500		x	x	x	x		x						x					
JUVENILE DETENTION - ADMIN	2,103	945	12		25	1,000	250	250	x	x	x	x	x			x	x		x	x	x		x	x	x
PROBATE COURT	6,500		8	7	25	2,000	500	500		x	x	x		x					x	x				x	x
RECORDER'S OFFICE	3,400		8	10	25	1,500	500	500	x	x	x	x			x		x		x	x			x	x	x
SOLID WASTE MANAGEMENT	5,000		8	4	25	500	500	500		x	x	x			x				x	x					
VETERANS SVC COMMISSION	5,000		8	9	25	500	500		x	x	x	x	x		x		x		x	x					

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						8 1/2" X 11"	8 1/2" X 14"	11" X 17"																		
GROUP 3																										
ADULT PROBATION - COURT SVS	5,200		8	10	30	500	250	250	x	x	x	x	x	x		x	x		x	x			x	x	x	
CHILDREN SVS	5,040	1,260	8	25	30	2,500	500	envelope+		x	x	x			x	x	x		x	x	x		x	x	x	
CHILDREN SVS - SCHOOL BASED	13,000	800	8	20	30	2,500	500	250		x	x	x			x	x			x	x	x			x	x	
COMMON PLEAS COURT	9,500		10	9	30	500	500	500 **	x	x	x	x	x		x	x			x	x				x	x	
HEALTH DEPT - ENVIRONMENTAL	7,000		9	18	30	2,000	250	250	x	x	x	x	x			x	x	x	x	x			x	x	x	
HEALTH DEPT - CLINIC	9,000		10	27	30	2,000	250	250	x	x	x	x	x			x	x	x	x	x				x	x	
HEALTH DEPT - PROMO./EDUC.	6,400	1,500	8	6	30	2,000	250	250	x	x	x	x	x			x	x	x	x	x	x			x	x	
HEALTH DEPT - PHN	11,000		8	26	30	2,000	250	250	x	x	x	x	x			x	x	x	x	x			x	x	x	
JUVENILE DETENTION - INTAKE	6,768		24	25	30	2,000	250		x	x	x	x	x			x	x	x	x	x			x	x	x	
GROUP 4																										
CSEA	8,550		8	50	40	2,000			x	x	x	x			x			x	x	x						
CSEA	8,550		8	50	40	2,000	250		x	x	x	x			x			x	x	x						
CSEA	8,550		8	50	40	2,000			x	x	x	x			x			x	x	x						
CSEA	8,550		8	50	40	2,000			x	x	x	x			x			x	x	x						
CHILDREN SVS - FRONT	16,000		12	75	40	2,500	500	250		x	x	x			x	x	x		x	x				x	x	
CLERK OF COURTS	10,000		8	30	40	2,000	250	250	x	x	x	x	x		x	x	x	x	x	x			x	x	x	
DOMESTIC RELATIONS	16,000		8	12	40	2,000	250		x	x	x	x		x			x	x	x	x			x		x	
ENGINEER	7,600		8	15	40	2,000	250	250		x	x	x	x		x			x					x	x	x	
HEALTH DEPT-ADMIN 1 (Copier Rm)	13,500		8	75	55	2,500	500	500	x	x	x	x	x		x	x	x	x	x	x		x		x	x	
JOB & FAMILY-CONKLIN	25,000		8	20	55	2,500	500	500	x	x	x	x	x		x	x	x		x	x						
JOB & FAMILY-RES RM ONESTOP	19,000		8	MULTI	40	2,000	500	500	x	x	x	x	x		x	x	x		x	x						
JOB & FAMILY-ADMIN KITCHEN	25,000		8	MULTI	55	2,500	500	500	x	x	x	x	x		x	x	x		x	x						
JOB & FAMILY-MAIL RM ONESTOP	33,000		8	MULTI	55	2,500	500	500	x	x	x	x	x		x	x	x		x	x						
JUVENILE CLERK OF COURTS	8,842		12		40	2,500	250	envelope+	x	x	x	x	x	x			x	x	x	x	x		x	x	x	
JUVENILE COURT	13,856		8		40	2,500	250		x	x	x	x	x				x	x		x			x	x	x	
JUVENILE COURT - PROBATION	18,381	945	8		40	2,500	250		x	x	x	x	x		x		x	x		x			x	x	x	
PROSECUTOR'S OFFICE	12,000		8	10	40	2,000	250			x	x	x	x	x		x			x				x	x		
PROSECUTOR'S OFFICE	12,000		8	10	40	2,000	250			x	x	x	x	x		x			x							
SHERIFF - ADMIN/RECORDS	9,300	1,600	8	16	30	2,000	250	envelope+	x	x	x	x			x					x	x		x	x	x	
SHERIFF DEPT. - JAIL	16,000	4,000	24	20	50	2,000	500		x	x	x	x	x		x				x	x	x		x	x	x	

NUMBER OF COPIERS	67
TOTAL B & W COPIES PER MONTH	459,740
MONTHS PER YEAR	12
YEARLY COPIES	5,516,880
TOTAL COLOR COPIES PER MONTH	13,050
	12
	156,600
TOTAL NUMBER OF COPIES	5,673,480
LENGTH OF CONTRACT - YRS	3
TOTAL COPIES PER CONTRACT	17,020,440

* 50 SHEET BYPASS/CAPABILITY UP TO 11X17 FOR GROUPS 2 - 4
 ** FOURTH DRAWER (500 SHEET CAPACITY) IS NEEDED FOR COMMON PLEAS
 + ENVELOPE TRAY

EXHIBIT A

AGENCY	SERVER				P.C. PER	WORKSTATION SYSTEM			NETWORK		CABLING	PROTOCOLS	POST SCRIPT	WALK-UP FAX	NETWORK PRINTER	SCANNER	SCANNING			
	WIN 95 & UP	NOVELL NETWARE	UNIX/LINUX	MACINTOSH		COPIER	WIN 95 & UP	UNIX/LINUX	MACINTOSH	PEER TO PEER							LOCAL AREA	PUSH	USERS	SCAN TO FILE
ADULT PROBATION COURT SVS	X				10	X			X		RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	10	YES	NO
ADULT PROBATION DRUG COURT	X				7	X			X		RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	7	YES	NO
BUILDING CODES	X				5	X			X		RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	9	YES	NO
CENTRAL SERVICES	X				3	X					RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	13	YES	NO
CHILDREN SVCS	X	X			5	X					CAT 5	TCP/IP	YES	X	X	X	PUSH	25	YES	NO
CHILDREN SVS FRONT	X	X			5	X					CAT 5	TCP/IP	YES		X	X	PUSH	25	YES	NO
CHILDREN SVS SCHOOL BASED	X	X			5	X					CAT 5	TCP/IP	YES		X	X	PUSH	20	YES	NO
CLERK OF COURTS	X				25	X					RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	5	YES	NO
COMMISSIONERS	X				6	X			X		RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	5	YES	NO
COMMON PLEAS	X				9	X					RJ45 ETHERNET	TCP/IP	NO		X	X	PUSH	9	YES	NO
COMMUNITY ALTERNATIVE CTR.	X				6	X					RJ45 ETHERNET	TCP/IP	NO	X	X			10		
CORONER	X				4	X					RJ45 ETHERNET			X	X	X	PUSH	4	YES	NO
DAYSRING	X				4	X					RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	10	YES	NO
DOG POUND	X				4	X					RJ45 ETHERNET	TCP/IP	NO	X	X			3		
DOMESTIC RELATIONS	X				9	X					RJ45 ETHERNET	TCP/IP	NO	X	X			12		
EMERG. MGMT	X				4	X					RJ45 ETHERNET	TCP/IP	NO		X			4		
ENGINEER	X				12	X			X		CAT 3 & CAT 5	TCP/IP & NETBEUI	High Level CAD	X	X	X	PUSH	15	YES	NO
ENGINEER TAX MAP	X				3	X								X		X	PUSH	4	YES	NO
GORMAN NATURE CTR.	X				3	X					RJ45 ETHERNET	TCP/IP	NO	X	X					
HEALTH DEPT ADMIN/1	X				50	X		X	X		RJ45 ETHERNET	TCP/IP	YES		X	X	PUSH	35	YES	NO
HEALTH DEPT CLINIC	X				21	X			X	X	RJ45 ETHERNET	TCP/IP	YES		X	X	PUSH	15	YES	NO
HEALTH DEPT CLINIC 2 DESKTOP	X				12	X			X	X	RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	5	YES	NO
HEALTH DEPT ENVIRONMENTAL	X				15	X			X	X	RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	20	YES	NO
HEALTH DEPT PROMOTE/EDU	X				6	X		X	X	X	RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	7	YES	YES
HEALTH DEPT VITAL STATISTICS	X				2	X			X	X	RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	5	YES	NO
HEALTH DEPT PHN	X				25	X			X	X	RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	25	YES	NO
JUVENILE COURT PROBATION	X				80	X			X	X	RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	20	YES	YES
JUVENILE DET. INTAKE	X				80	X			X	X	RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	20	YES	NO
JUVENILE DETENTION/ADMIN	X				80	X			X	X	RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	20	YES	YES
JUVENILE JUSTICE COURT	X				80	X			X	X	RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	20	YES	NO
JUVENILE JUSTICE CLERK OF CRT	X				80	X			X	X	RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	20	YES	NO
PROBATE COURT	X				6	X					RJ45 ETHERNET	TCP/IP	NO		X	X	PUSH	7	YES	NO
PROSECUTOR'S OFFICE	X					X								X		X	PUSH	10	YES	NO
RISK MANAGEMENT	X				4	X					RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	2	YES	NO
SHERIFF ADMIN/RECORDS	X				21	X					RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	2	YES	YES
SHERIFF CRIME LAB	X				3	X					RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	1	YES	YES
SHERIFF DETECTIVE BUREAU	X				6	X					RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	1	YES	YES
SHERIFF JAIL	X				10	X					RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	2	YES	YES
SHERIFF ROAD PATROL	X				10	X					RJ45 ETHERNET	TCP/IP	YES	X	X	X	PUSH	2	YES	YES
TREASURER	X				11	X					RJ45 ETHERNET	TCP/IP	NO	X	X					
WASTE WATER	X				2	X					RJ45 ETHERNET	TCP/IP	NO	X	X	X	PUSH	1	YES	NO

MINIMUM MEMORY REQUIREMENTS
 COLOR 128 MB 40 GIG HD
 SCANNING (minimum) 256 MB 10 GIG HD